



REQUEST FOR QUOTATION/BID FORM

Date: May 09, 2025
PR No.: 2025-04-631, et.al.
Fund: 164
End-User: Various

Project Name: **PROCUREMENT OF HARDWARE SUPPLIES FOR VARIOUS OFFICES**
ABC: Five Hundred Twenty Six Thousand Six Hundred Eighty Four Pesos (Php 526,684.00)
Mode of Procurement: **SHOPPING (Section 52.1(b) of the 2016 RIRR of RA 9184)**
Mode of Evaluation: Lot Evaluation
Delivery Period: Twenty five (25) calendar days upon receipt of P.O.

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions below and submit your quotation duly signed by your representative not later than **MAY 14, 2025** sealed in an envelope.

GEMMA G. ACEDO, Ph.D.
BAC Chairperson

Note:

- Bidder shall provide correct and accurate information required in this form. All entries must be typewritten or legibly written.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- Price quotation/s to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
- Bidder may submit, if available, original brochure showing certifications of the product being offered.
- Quotations through email is acceptable. Winning bidder shall submit original signed RFQ before issuance of Purchase Order.
- Documentary requirements shall be attached upon submission of the quotation:
 - Mayor's/Business Permit
 - PhilGEPS Registration Certificate
 - Income/Business Tax Returns (for ABC's above P500K)
 - Omnibus Sworn Statement (for ABC's above P50K) - for submission upon receipt of Notice of Award

Item No.	Description	QTY	UOM	BID OFFER		Offered Specs/ Brand/Model	Remarks
				Unit Price	Total Price		
1	1" Common Nail	2	piece				
2	1/4 Marine Plywood	10	piece				
3	2" Common Nail	2	piece				
4	2" x2" x12' for S good Lumber	20	piece				
5	4" Baby Roller	4	piece				
6	Cementitious Water Proofing	126	gal				
7	Chrome Plated Drawer Lock with Strike Plate	36	set				
8	Clear Glass, 1340mm x 150mm x 6mm thk. -	3	piece				
9	Common Wire nail, 1 1/2"	1	kg				
10	Common Wire nail, 1"	1	kg				
11	Desk Cable hole, Grommet (White) 50mm dia.	27	piece				
12	Elastomeric Self-Oriming Waterproofing Paint	13	gal				
13	Elastomeric Self-Oriming Waterproofing Paint	45	gal				
14	Elastomeric Self-Oriming Waterproofing Paint	10	gal				
15	Elastomeric Self-Oriming Waterproofing Paint	12	gal				
16	Finishing Nail, 1"	14	kg				
17	Finishing Nail, 2"	14	kg				
18	Flat Latex	11	gal				
19	Flat Wall Enamel (White)	11	gal				
20	Flatwall Enamel	2	gal				
21	Flatwall Latex (Primer)	39	gal				
22	Full Extension Ball Bearing Drawer Guide - Soft	36	pair				
23	Glazing Putty	12	gal				
24	Good Lumber, 2" x 2" x 10' S4S	5	piece				
25	Marine plywood, 3/4"	2	piece				
26	Marine plywood, 4 x 8' x 3/4" thk.	43	piece				
27	Masking Tape 3/4"	26	piece				
28	Masonry Putty	39	gal				
29	Paint Brush 3"	2	piece				
30	Paint Brush 4"	42	piece				
31	Paint Thinner	23	gal				
32	Paint, Flat wall enamel	2	liter				
33	Plasolux	1	gal				
34	Portland Cement	21	bags				



35	Putty Knife	28	pair				
36	QDE paint, Nile Green	1	gal				
37	Quick dry enamel (white)	2	gal				
38	Roller Brush 7"	20	piece				
39	Roller Brush 9"	30	piece				
40	Roller Brush Pan	10	piece				
41	Sand Paper #100	13	piece				
42	Sanding Paper, #60	97	piece				
43	Sanding Paper, #80	97	piece				
44	Semi-Gloss Enamel (Medium Grey)	2	gal				
45	Semi-Gloss Enamel (White)	15	gal				
46	Silicone Sealant (White), 300ml	3	piece				
47	Stainless Steel Flush Pull Handle	33	piece				
48	Steel/Wire Brush	30	piece				
49	Wood edging (Kiln dried)	13	piece				
50	Wood edging (Liston), 1/2" x1" x10'	40	piece				
51	Wood Glue (1/2L)	13	piece				
TOTAL BID PRICE							

After having carefully read and accepted your General Conditions, I/We submit our quotation/s for the item/s above.

Signature over Printed Name

Position/Designation

Office Mobile No. / E-mail Address

TERMS AND CONDITIONS

1. Quotations exceeding the Approved Budget for the Contract shall be rejected.
2. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
3. The item/s shall be delivered according to the accepted offer of the bidder.
4. Payment shall be processed after delivery and upon submission of the required supporting documents, in accordance with existing government accounting rules and regulations.
5. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CatSU may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
6. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 9184 and its 2016 revised IRR.